

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

July 26, 2012

5:30 P.M.

AGENDA

Present: Mayor Donald Kasprzak, Councilors Tim Carpenter (W1), Mark Tiffer (W2), George Rabideau (W3), Jim Calnon (W4), Chris Case (W5), Chris Jackson (W6)

Absent:

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the regular meeting of the Common Council held on July 19, 2012 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the week ending July 25, 2012 in the amount of \$_____ are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the week of July 19 – July 25, 2012
- Report from the Building Inspector's Office from July 16 – July 23, 2012
- Statement of cash receipts from the Library from June 27 – July 10, 2012
- Finance Department Statement of Revenue and Expenditures for the months of June 2012
- Report from the Parking Violations Bureau for June 2012

RESOLVED: That the reports as listed are hereby ordered, received and placed on file among the public records of the City Clerk's Office.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

4. CORRESPONDENCE & RECOMMENDATIONS FROM BOARDS: None

5. **AUDIT OF CLAIMS:**

RESOLVED: That the bills Audited by the Common Council in the amount of \$_____ are authorized and allowed and the Mayor and City Clerk (where required) are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

6. **PERSONS ADDRESSING COUNCIL:**

7. **OTHER ITEMS:**

A. RESOLVED: In accordance with the request therefore the Common Council approves the adoption of a resolution amending and restating **PROCUREMENT POLICIES AND PROCEDURES FOR THE CITY OF PLATTSBURGH** as set forth in a draft dated 7/16/2012.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

B. RESOLVED: In accordance with the request therefore the Common Council approves that the Mayor be authorized to sign Supplemental Agreement #1 for Contract D025859, PIN 7MS362.30A "Universal Master Municipal Multi-Model (MM #4) agreement; Beekman Street, Durand Street, Lynde Street and Stetson Ave."

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

C. RESOLVED: In accordance with the request therefore the Common Council approves MLD to write-off unpaid final bills from May 1, 2011 to May 31, 2011 in the total amount of \$3,834.25. The percentage of write-offs for this period is .35%.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

D. THE MAYOR HANDS DOWN THE PROVISIONAL APPOINTMENT OF JOSEPH MCMAHON TO THE POSITION OF BUILDING INSPECTOR EFFECTIVE FRIDAY, JULY 27, 2012. THE POSITION IS SET AT RANGE 6, STEP 1 OF THE MANAGERIAL SALARY SCHEDULE WITH THE STANDARD 52 WEEK PROBATIONARY PERIOD.

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

E. RESOLVED: In accordance with the request therefore the Common Council approves the Superintendent of Recreation to apply for a 2011 Local Waterfront Revitalization Program Environmental Protection Fund grant to fund a feasibility study on creating a whitewater park on the Saranac River in downtown Plattsburgh. As a condition of the grant, the city would need to fund the \$11,000 study with the understanding that the city would be reimbursed in full once grant funds were available for disbursement.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

8. TRAVEL REQUEST: None

9. RESOLUTIONS FOR INITIAL CONSIDERATION:

1. Request from Kevin Farrington City Engineer that Contract # 2012-13 “Hard Cab Tractor” be awarded to Sample’s Lawn & Garden for the total amount of \$34,369.
2. Request from SUNY Police Chief Sabo for permission to divert and direct one-way traffic in a westerly direction (as in past school years) on Rugar St between the Myers Building and Sanborn Ave on August 25, 2012 from 7am to 7pm.
3. Request from Amanda Hamilton to hold the St. Jude’s Children’s Research Hospital Walk on August 11 from 10am-12pm at Penfield Park.
4. Request from Jen Boyer to hold the Race For Stace on May 4, 2013 from 8am-11:30am using the 5k route on US Oval and Terry Gordon Bike Path.
5. Request from Kevin Farrington City Engineer for Change Order #2 to Contract # 2011-16 “Saranac River Trail Multi Use Path, Phase II, SUNY Plattsburgh & Pine Street” in the total amount of \$59,261.48 and that the Mayor be authorized to sign the change order.
6. Request from Bill Treacy Manager MLD to advertise for sealed bids for PMLD BID #2012-7-3 “Rust Removal and Painting US Oval Street Light Posts.” Bid opening date: August 28, 2012 at 11:00 am.
7. Request from Bill Treacy Manager MLD for Richard Strack to attend substation Maintenance 1 Training in Valley Forge, PA from September 30 – October 5, 2012 at an estimated cost of \$2,870.

10. NEW BUSINESS:

11. CLOSING PUBLIC COMMENTS:

Motion to Adjourn by Councilor _____; Seconded by Councilor _____
Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

MEETING ADJOURNED: _____